



Elton Primary School & Nursery

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Elton
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Headteacher – Mr Kevin Manning

Our Ref: PARL 1146

6th July 2023

Dear Parents/ Carers,

I am writing to inform you of our staffing plans for next year.

On Monday the children will spend the morning with their new class teachers. We welcome Mrs McDonnell back on Monday following the end of her maternity leave.

At the end of the term we will sadly say goodbye to Miss Norton who leaves us after a short stay at our school to take up a more permanent position at a different school. We wish her well for her future career.

We also say goodbye to Mrs Veitch – our Business Manager who has been at the school for about a decade and will be much missed. She leaves us to take up a full time position at her other school.

For the first half of the year, Ms Duncan will continue to be on maternity leave. In the meantime we welcome Mrs Tuohy who will join school to cover Ms Duncan.

The school is still seeking to appoint a couple of Mid-Day Assistants (11:45-1:15 each day) and/or a cleaner (3:15-5:15 each day). If you know of anyone who would be interested, then please let them know to contact school.

Teaching Staff 2023/24

Year Group	Teacher	Support Staff
Nursery	<ul style="list-style-type: none"> Miss Halligan 	<ul style="list-style-type: none"> Miss Greenslade Miss Pendlebury
Reception	<ul style="list-style-type: none"> Mrs McCarroll 	<ul style="list-style-type: none"> Mrs Jones Miss Wellings
Year 1	<ul style="list-style-type: none"> Miss Curry – 3 days (Monday – Wednesday) Mrs Tuohy – 2 days (Thursday and Friday) (Please note Mrs Tuohy is covering Ms Duncan's maternity leave for what is expected to be 2 term).	<ul style="list-style-type: none"> Miss Price
Year 2	<ul style="list-style-type: none"> Miss Roberts 	<ul style="list-style-type: none"> Mrs Robinson
Year 3	<ul style="list-style-type: none"> Mrs Harland – 3 days (Monday, Thursday and Friday) Mrs Higginson 2 days (Tuesday and Wednesday) 	<ul style="list-style-type: none"> Mrs Hodgson
Year 4	<ul style="list-style-type: none"> Miss Preugschat 	<ul style="list-style-type: none"> Mrs Wilson
Year 5	<ul style="list-style-type: none"> Mrs Higginson 1 day (Monday) Mrs McDonnell 4 days (Tuesday-Friday) 	<ul style="list-style-type: none"> Miss Gibson
Year 6	<ul style="list-style-type: none"> Mr Grierson 	<ul style="list-style-type: none"> Mrs West



- Please note that each class will be taught for at least one afternoon a week by one of our Higher Level Teaching Assistants (HLTA) to allow the teacher their statutory Planning, Preparation and Assessment time. The school's HLTAs are Mrs Deakin, Mrs Robinson and Mrs Hodgson.
- PPA cover means the above support staffing plan accurately reflects the morning staffing arrangements however in the afternoon the arrangements are more fluid in some year groups and so some classes will have different support adults in their classrooms at certain times.
- The classes will be taught by Mr Wynne, our sports coach, for some afternoons during the year.

Yours sincerely

K Manning

Mr Manning
Headteacher