

# Elton Primary School & Nursery Attendance Newsletter

July 2017

Dear Parents

Welcome to the final attendance update for the 2016-2017 academic year.

For this final newsletter, I have included some updates regarding reporting pupil absences and the reintroduction in September of fixed penalty notices for term time absences. I'd also like to provide you with some overall statistics per year group on attendance and punctuality. If you have any queries regarding this, please do get in touch – [admin@elton.cheshire.sch.uk](mailto:admin@elton.cheshire.sch.uk)

## CHANGES TO REPORTING PUPIL ABSENCE



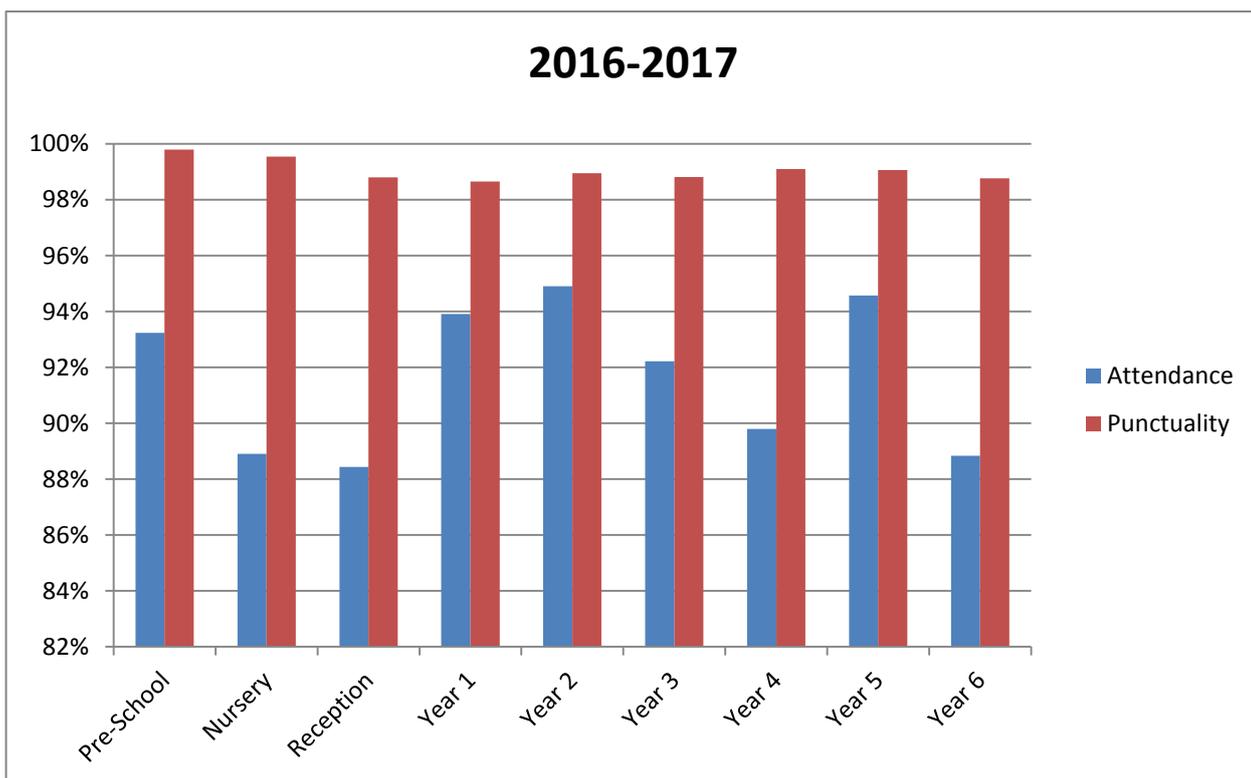
If you have rung the school in the last couple of days, you may have noticed the options on the telephone welcome greeting have changed. A dedicated absence reporting voicemail has been included (option 1) which allows parents to leave a message with the name of the child, class and reason for their absence. This will help the office staff to record pupil absence more efficiently and we hope you find it easier too. Absences can also be reported by emailing the school office – [admin@elton.cheshire.sch.uk](mailto:admin@elton.cheshire.sch.uk)



## ATTENDANCE & PUNCTUALITY



The below table shows the overall attendance and punctuality broken down by year group for this academic year. The government benchmark for good attendance is set at **95%** and from looking at our data, we still have some way to go to improving attendance of all our pupils. I would however like to take this opportunity to thank those parents who ensure their child has good attendance and are on time every day.



## TERM TIME ABSENCES



As of September 2013, the law has restricted a Head Teacher's ability to authorised holidays during term time. Head Teachers are now only empowered to approve a leave of absence when it is requested in advance by a parent or carer with whom the child resides and when circumstances of the requested leave are 'exceptional'.

Should parents still choose to take a holiday with their child during term time, the Local Authority will be informed as this will constitute an unauthorised absence. A Fixed Penalty Notice will then be issued in accordance with section 444 of the Education Act 1996.

The law stipulates that the current penalties payable by parents are £60 when the penalty is paid within 21 days and £120 when the penalty is paid within 28 days. The penalty is per parent/ carer per child.

### Term Time Absence Stats

During this school year, we have had **39** pupils take a term time absence for a family holiday with **6** pupils taking more than one term time absence. This equates to **274** days of absence and lost learning opportunity, which is huge! The summer term has been affected heavily with term time absences, with **76%** of the absences being taken during this time.

If you still choose to take your child out of school during term time, we ask that parents complete a leave of absence form, which are available from the school office or they can be found on the school website under 'Term Dates'.



## 100% ATTENDANCE

We'd like to say congratulations to the following pupils who have achieved 100% for the summer term:

**Reception:** Leon, Cailann and Evie

**Year 1:** Ruby, Zarai, Archie, Harry and Oliver

**Year 2:** Harley, Binta, Hugh, Max and Willow

**Year 3:** Shaun, Oscar, Amari, Oliver, Callum, Jack, Connie, Jessica and Ruby

**Year 4:** Charlie, Harry, Jaime, Jasmine, Nikola, Alfie and Matthew

**Year 5:** Georgia, Sophie, Olivia and Ellie

**Year 6:** Lauren, Declan, Luke, Oliver and Faye

All of these pupils will be entered into a raffle to win a £10 gift voucher and will also receive a certificate.

We also have a number of children who have achieved 100% attendance for the whole academic year. Congratulations to **Harry (Y1), Harley (Y2), Max (Y2), Charlie (Y4), Nikola (Y4), Georgia (Y5), Sophie (Y5) and Declan (Y6)**.

Well done to all these pupils, this is a fantastic achievement and commitment to your learning. Enjoy spending your £10 gift voucher. We hope to see more names to the list next year.

**School re-opens for Year 1 to Year 6 on Tuesday 5<sup>th</sup> September**  
**School re-opens for Pre-School, Nursery and Reception on Wednesday 6<sup>th</sup> September**

**Have a wonderful summer break!**